



City of Westworth Village
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FINANCE/AUDIT COMMITTEE MEETING MINUTES

**TUESDAY
MARCH 10, 2015
TIME: 6:45 PM**

**MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD**

ATTENDEES:	Steve Beckman	Chair
	Carlos Zavala	Member
	Jill Patton	Member
	Nick Encke	Member
	Mike Coleman	Member
	Tony Yeager	Mayor, Ex-Officio
	Roger Unger	City Administrator
	Carol Borges	City Secretary
	Kevin Reaves	Police Chief
	David Curwen	HCGC Director of Golf
	Sterling Naron	HC Superintendent
	Ryan Studdard	Code Enforcement
	Joseph Alvarez	PW Supervisor
	Melva Campbell	P&Z Chair
	Darla Thornton	P&Z Secretary
	Jeannette Jones	P&Z Member
	Margaret Worthington	P&Z Member
	Ashley Dierker	City Attorney
	Tiffany Aller	Resident

CALLED TO ORDER at 6:46pm by Chairman Steve Beckman.

Action Items:

- I. Approval of Minutes** from Finance Committee Meeting on September 9, 2014.
 - **MOTION** made by Jill Patton. **SECOND** by Mike Coleman. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.
- II. Discuss and take action with respect to FY 2013-2014 Audit, including recommendation to Council.**
 - Chairman Beckman stated he reviewed the audit with Mayor Yeager, City Administrator Roger Unger, and the senior auditor. End-of-year audit entries included reclassification of gas royalties. The Auditor Opinion was ranked “Unqualified”, which is the highest opinion given. Chairman Beckman is very pleased with the City’s management team and their handling of the budget. Mayor Yeager

commended the City and HCGC staff for their stewardship of the citizens' money and in bringing the City's budget to "the black".

- Roger discussed a specific audit adjustment to amend a revenue error in the Hawks Creek Golf Club old sales software to correctly match the Incode accounting system. Roger recommended acceptance of the final audit.
- **MOTION** by Nick Encke to **accept the FY 2013-2014 Audit as presented and recommend Council approval. SECOND** by Mike Coleman. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

III. Review and discuss FY 2014-2015 YTD Disbursements & Variance Report.

- Roger stated there are no new variances (other than what had been presented over the past few months). No further discussion.


IV. Discuss FY 2015-2016 Budget process.

- Chairman Beckman has begun to review fund allocations with Roger and will set a budget calendar in the next couple of weeks.

V. Set next meeting date – TBD.

ADJOURNED at 6:53pm by Chairman Beckman.


MINUTES APPROVED on this, the 12th day of MAY, 2015.



Steve Beckman, Chair



ATTESTED TO BY:



Carol Ann Borges, City Secretary